

- Consultancy Services is backed by the Food, Water and Water-related Products (Regulation and Quality Control) Regulations, 2012
- The power to collect consultancy services by the State Government is enshrined in section 3(a – k), 12, 15 & 16(1 – 3).
- Food, Water & Water-related products (Registration & Quality Control) Regulations, 2012 Specified Fees (Page B11 of the Regulation)

Payment of Consultancy Services covers instruments/documents executed in the following transactions;

- Certificate of Fitness or analysis of Food products.
- Food Premises Hygiene & Safety Status Certificate (Consultancy Services).
- License to Operate Food Business in the State.
- Application Form for Operational License.
- Permit to operate a Water Tanker.
- Renewal of license to operate.
- Registration as a Consultant/Public Analyst in the State.
- Medical Examination Certificate.
- Fines/Penalties for regulation violations.

Assessment

- a) Certificate of Fitness or analysis of food products: This is the Certificate that shows the wholesomeness of a product after it must have undergone Laboratory analysis.
- b) Food premises hygiene and Safety Status Certificate: This is issued prior to the commencement of the food business after satisfactory good hygienic/manufacturing practice are in place.
- c) Licence to operate in the State: The business is expected to have relevant facilities procedures and personnel the meet regulatory requirements in place.
- d) Permit to operate a Water Tanker: Same (c) above
- e) Application Form for Operational Licence: Forms for c and d.
- f) Renewal of Licence to operate annual renewal of c and d.
- g) Registration of Consultant/Public Analyst: Consultancy on Public Health Safety & Quality Control is to be registered in the State.
- h) Application Form for Consultancy/Public Analyst (payment for the registration form).
- i) Medical Examination Certificate: Food Handler’s Certificate.
- j) Fines and Penalties for Regulations violations: Any person who contravenes or fails to comply with any of the provisions of the regulations is liable to a fine/penalty.

Consultancy Services Components and rate

a. Certificate of Fitness for Food products.	₦25,000:00
b. Food premises Hygiene & Safety Status Cert.	₦10,000:00 - ₦50,000:00
c. Licence to operate in Oyo State.	₦10,000:00
d. Application form for licence/permit.	₦2,000:00
e. Permit to operate a Water Tanker	₦10,000:00
f. Renewal of licence to operate	₦5,000:00
g. Permit to operate as Consultant/Public Analyst In Oyo State.	₦50,000:00 - ₦150,000:00
h. Application Form for Consultant/Public Analyst	₦5,000:00
i. Medical Examination Certificate.	₦5,000:00
j. Fines and Penalties for Regulation violations.	₦100,000:00 - ₦500,000:00

Payment Process

- ❖ Proceed to any of the Commercial Banks within Oyo State.
- ❖ Pay the appropriate amount as prescribed at the computed rate into the Oyo State Government Account with revenue code 4020123 (Consultancy Services).
- ❖ Obtain the electronic revenue receipt generated for the money paid and proceed to Room 22 of the Office of the Accountant General for Confirmation of the e-receipt within 10 -15 minutes.
- ❖ Bring the Confirmed revenue receipt to the Department of Food, Water and Laboratory Services, Oyo State Ministry of Health, Secretariat to obtain application form.
- ❖ You should submit the form with necessary valid documents within 3 weeks
- ❖ After, satisfactory statutory inspection of business premises, proceed to any commercial bank to make appropriate payment into the Government account with revenue code 4020123 for Operational License or Consultancy Certificate.
- ❖ For further enquiries, call Akande on 08035854550 or Akande.adebisi776@mail.oyostate.gov.ng or health@oyostate.gov.ng

RATES TABLE FOR FOOD, WATER & LABORATORY SERVICES

CONSULTANCY SERVICES /QUALITY ASSURANCE TEST FEES

AGREED RATES AS AT 2021: GOVERNMENT ACCOUNT CODE 4020123

ZONE A (WITHIN IBADAN)

S/N	RANGE	CLASSIFICATION	REGISTRATION FEES (N)	RENEWAL (N)
1	Pure/Table water factory		10,000	10,000
2	Restaurant/ Canteens (10sqm, 7 staff and above)	A	25,000	25,000
3.	Restaurant/ Canteens (7-9sqm, 5-6 staff)	B	15,000	10,000
4	Restaurant/ Canteens (4-6sqm, 7 staff)	C	10,000	5,000
5	Restaurant/ Canteen (5sqm and below, 2 staff)	D	5,000	2,500
6.	Bakery –Electric Oven	A	25,000	25,000
7	Bakery- Aluminium Oven	B	10,000	10,000
8	Bakery – Local Oven	C	5,000	5,000

ZONE B (OYO & OGHOMOSHO)

S/N	RANGE	CLASSIFICATION	REGISTRATION FEES (N)	RENEWAL (N)
1	Pure/Table water factory		7,500	7,500
2	Restaurant/ Canteens (10sqm, 7 staff and above)	A	20,000	12,000
3.	Restaurant/ Canteens (7-9sqm, 5-6 staff)	B	10,000	7,500
4	Restaurant/ Canteens (4-6sqm, 7 staff)	C	7,500	5,000
5	Restaurant/ Canteen (5sqm and below, 2 staff)	D	5,000	2,500
6.	Bakery –Electric Oven	A	20,000	20,000
7	Bakery- Aluminium Oven	B	5,000	5,000
8	Bakery – Local Oven	C	2,500	2,500

ZONE C (IBARAPA & OKE-OGUN)

S/N	RANGE	CLASSIFICATION	REGISTRATION FEES (N)	RENEWAL (N)
1	Pure/Table water factory		5,000	5,000
2	Restaurant/ Canteens (10sqm, 7 staff and above)	A	10,000	5,000
3.	Restaurant/ Canteens (7-9sqm, 5-6 staff)	B	7,500	5,000
4	Restaurant/ Canteens (4-6sqm, 7 staff)	C	5,000	2,500
5	Restaurant/ Canteen (5sqm and below, 2 staff)	D	3,000	2,000
6.	Bakery –Electric Oven	A	20,000	20,000
7	Bakery- Aluminium Oven	B	5,000	5,000
8	Bakery – Local Oven	C	2,500	2,500



OYO STATE OF NIGERIA
MINISTRY OF HEALTH
FOOD, WATER & LABORATORY SERVICES DEPARTMENT
PRIVATE MAIL BAG 5027, STATE SECRETARIAT, AGODI, IBADAN

FORM

APPLICATION FORM FOR PERMIT TO OPERATE FOOD-HANDLING ESTABLISHMENT

- I. Business
Name:.....
- II. Business
Address:.....
.....
- III. Name of food-handling
establishment:.....
- IV. Address or proposed address of handling
establishment:.....
.....
- V. Name of operator of food-handling
establishment:.....
- VI. Address of operator of food-handling
establishment:.....
.....
- VII. Category of food-handling
establishment:.....
- VIII. Type of food-handling establishment Building: Purpose-built
Adapted.....
- IX. Type(s) of food proposed to be sold in food-handling
establishment:.....
.....
- X. Types of service
delivery:.....

-
- XI. Names of consultant(s)/Public Analyst(s) your establishment has engaged or proposes to engage and for what food-related service(s):.....
- XII. Has a food-handling establishment owned or operated by you been closed down by a Concerned Authority? Yes No
- XIII. Has the food-handling establishment to which this application relates been closed by a Concerned Authority? Yes No
- XIV. If yes, state date of closure:.....

Signature Date.....

Documents Submitted

1.
2.
3.
4.
5.
6.
7.
8.
9.
10.

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Amount of fee paid

Date of inspection of business outlet

Remarks

Recommendation:

Permit granted

Permit refused

Date

.....

Name and Signature of Officer who conducted the inspection