



## **Ministry of Trade, Industry, Investment and Cooperatives**

Process of obtaining Professional/Business Premises Registration certificate in Oyo State through the Ministry of Trade, Industry, Investment and Cooperatives, Secretariat, Ibadan.

### **Professional/Business Premises Laws:**

The Laws of Oyo State of Nigeria containing the law of the state in force on the 31<sup>st</sup> day of march 2000 as state laws and certain other laws made after that date together with certain

SUBSIDIARY LEGISLATION MADE THEREUNDER and certain FEDERAL ACTS AND DECREES

### **A Law to make Provision for the Registration of Business and Professional Premises and for other Matters Incidental Thereto or Connected Therewith.**

1. This Law may be cited as the Business and Professional Premises (Registration) Law.

2. in this law, unless the context otherwise requires:  
"Business" has the meaning assigned to it in the Business Premise (Rent Control) Law;

"Commissioner" means the State Commissioner responsible for Commerce and Industry;

"Court" includes the High Court or Magistrate's Court but does not include customary court;

"functions" includes power and duties;

"Ministry" means the State Ministry of Commerce and Industry;

"the Permanent Secretary means Permanent Secretary of the State's Ministry of Commerce and Industry;

3. (1) no person shall carry on any business unless the business or professional premises has been duly registered by the ministry.

(2) application for the registration of any business of professional premises shall be made to the Permanent Secretary in the form prescribed in the First



Schedule hereto and shall be accompanied with a receipt for the appropriate sum specified in the second column of the Second Schedule hereto issued by the nearest State Government Treasury and the applicants tax clearance certificate for the last three years.

(3) on receipt of such application and on being satisfied that all other conditions for the establishment of such a business in the premises have been satisfied, the Permanent Secretary shall issue to the applicant a certificate of registration in the form prescribed in the Third Schedule hereto.

(4) subject to the provision 5 of this law, the registration of a business shall be renewed annually upon the production of a receipt for sum specified in the Third column of the Second Schedule hereto issued by the nearest State Government Treasury and the applicants tax clearance certificate for the last three years.

### **Inspection of premises**

4. It shall be lawful for the Permanent Secretary or any officer authorized by him in writing to enter any building or premises being used as business or professional premises at all or reasonable times for the purpose of inspection of such building or premises in order to ascertain compliance with the provisions of this Law.

### **power to seal off a business or professional premises**

4a (1) Notwithstanding the provision of the law, it shall be lawful for the Permanent Secretary or any officer authorized by him in writing, with the assistance of the Commissioner of Police of the State or his representative, to seal off any business or professional premises whose proprietor evades or refuses to pay the appropriate registration fee.

(2) it shall be unlawful for the proprietor, his servant or agent to transact any business or remove the seal until the proprietor registration fee is paid or the seal is removed by the Permanent Secretary or any officer authorized by him”.

### **power to suspend or cancel registration**

5. Where it appears to the Permanent Secretary or any officer authorized by him in writing, that the provision of this law are not being complied with, he may by order in writing addressed to the proprietor or to the person for the time being in charge or appearing to be in charge thereof suspend or cancel the registration of such premises.

**CLASSIFICATION/NATURE OF PROFESSIONAL/BUSINESS  
PREMISES REGISTRATION**

- i. Commercial Banks
- ii. Microfinance Banks/Money Lenders
- iii. Professional Firms
- iv. Artisans/Petty Traders
- v. Private Schools: Tertiaries, Secondary, Nursery & Primary Schools
- Vi. Hospitals, Dental Clinics, Eye & Optical Clinics,
- V. Departmental Stores, Super Markets
- Vi Automobile Dealers, Spare Parts Dealers, Major & Minor Tractor Dealers
- vii. Building Materials Dealers
- viii. Electronics Shops
- ix. Furniture and House Fittings
- x. Major /Small Cement Distributors
- xi. Cold Rooms
- xii. Photographic & Photo Studio
- xiii. Film & Cinema House
- xiv. Laundry Premises/Shop
- xv. Quarries
- xvi. Petrol Stations
- xvii. Hotels
- xviii. Saw Millers
- xix. Block Making Industries, Plumbing/Building Materials Shops, Steel & Iron Shop
- xx. Telecommunications
- xxi. Meat Shop, Abattoir, Poultry



- xxii. Pool Betting Shop
- xxiii. Corporate/Multinational Companies
- xxiv. Major Distributors of Fast Moving Commodity Goods (FCMG)
- xxv. Major Distributors of Brewery & Alcoholic Products, Small Beer Parlour
- xxvi. Large Textile Dealers
- xxvii. Cooking Gas/Air Condition/ Gas Refillers; Gas Plant
- xxviii. Event Centres, International Conference Centres
- xxix. Manufacturing Companies: Large Scale, Medium Scale, Small Scale
- xxx. Internet Service Providers
- xxxi. Publishing Companies/Printing Press
- xxxii. Insurance (Broker) Companies
- xxxiii. Professional Bodies/Firm
- xxxiv. Airlines Service Companies
- xxxv. Eateries/Canteens; Bakery and Confectionaries
- xxxvi. Courier Service Companies
- xxxvii. Plastic Industry
- xxxviii. Warehouse
- xxxix. Radio/Television Stations
- xl. Night Clubs
- xli. Real Estates
- xlii. Borehole Drilling Companies
- xliii. Major Distributors
- xliv. Registration of Associations/Clubs/NGOs
- xlv. Professional/Business Registration of Contractors in Oyo State

**PROCEDURES FOR REGISTRATION OF PROFESSIONAL/BUSINESS  
PREMISES REGISTRATION**

**BUSINESS PREMISES  
REGISTRATION REQUIREMENTS**

- \* Application to the Honourable  
Commissioner, Ministry of Trade,  
Investment & Cooperatives,  
Secretariat, Ibadan.
- \* Attach Corporate Affairs Commission  
Certificate (photocopy)
- \* Attach Last 3 years Tax Clearance Certificate (Personal Income Tax)  
from Revenue House, Oyo State.
- \* Attach Evidence of Payment of Business  
Premises Registration Fee.  
Account Details  
Account Name – OYSG  
Revenue Code : **4030009 (expected to be written on the top  
of payment teller at any commercial bank of choice)**

Bank: All Commercial Banks in the State

obtain the electronic revenue receipt generated for the money paid and proceed to Room 22 of the Office of the Accountant-General for confirmation of the E-receipt within 10-15minutes.

submit your application with other conditions enlisted above to the Office of the Honourable Commissioner of the Ministry of Trade, Industry, Investment and Cooperatives for further processing of your organization's certificate within 48hours.

for further enquiries, call Giwa on 08069033422 or email:.....

for clients intending to use option of online payment;

- proceed to <https://payment.oyostatebir.com>



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PREMISES REGISTRATION**

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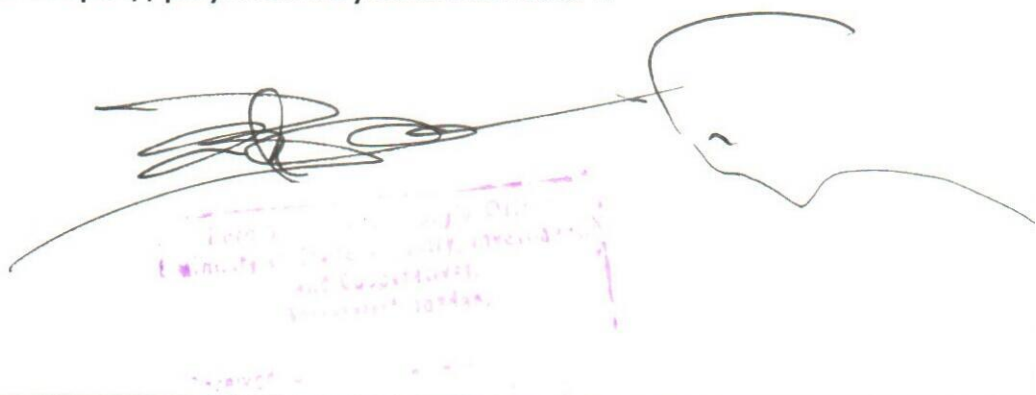
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[trade@oyostate.gov.ng](mailto:trade@oyostate.gov.ng).

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The image shows a handwritten signature in black ink, which is somewhat scribbled. Below the signature is a rectangular official stamp in purple ink. The stamp contains the following text: "Ministry of Trade, Investment & Cooperatives, Oyo State" and "Ibadan". There is also a date stamp "2024" visible at the bottom of the stamp.

### BUSINESS PREMISES REGISTRATION/RENEWAL RATES

S/N	CLASSIFICATIONS  BUSINESS SECTOR & NATURE OF BUSINESS	CATEGORIZATION					
		ZONE A		ZONE B		ZONE C	
		IBADAN		OYO/OGBOMOSO		IBARAPA/OKE-OGUN	
		REGISTRATION	RENEWAL	REGISTRATION	RENEWAL	REGISTRATION	RENEWAL
1	COMMERCIAL BANKS	100,000.00	50,000.00	100,000.00	50,000.00	100,000.00	50,000.00
2	MICRO-FINANCE BANKS/MONEY LENDER	100,000.00	50,000.00	80,000.00	40,000.00	60,000.00	30,000.00
3	PROFESSIONAL FIRMS	100,000.00	50,000.00	80,000.00	40,000.00	60,000.00	30,000.00
4	ARTISANS/PETTY TRADERS	2,000.00	1,000.00	1,500.00	750.00	1,000.00	500.00
	SCHOOLS:						
5	PRIVATE TERTIARY INSTITUTIONS	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00
6	PRIVATE SECONDARY SCHOOLS:						
(i)	1 - 50 STUDENTS	50,000.00	25,000.00	30,000.00	15,000.00	20,000.00	10,000.00
(ii)	51 STUDENTS & ABOVE	100,000.00	50,000.00	50,000.00	25,000.00	30,000.00	15,000.00
7	PRIVATE NURSERY & PRY. SCHOOLS						
(i)	1 - 50 STUDENTS	30,000.00	20,000.00	20,000.00	10,000.00	10,000.00	5,000.00
(ii)	51 STUDENTS & ABOVE	50,000.00	30,000.00	30,000.00	15,000.00	15,000.00	10,000.00
8	HEALTH SECTOR						
(i)	HOSPITALS & CLINICS	20,000.00	10,000.00	15,000.00	7,500.00	10,000.00	5,000.00
(ii)	DENTAL CLINICS	10,000.00	5,000.00	10,000.00	5,000.00	10,000.00	5,000.00

  
 Permanent Secretary's Office  
 Ministry of Trade, Industry, Investment,  
 and Cooperatives,  
 Ibadan



S/N	CLASSIFICATIONS	CATEGORIZATION					
		ZONE A		ZONE B		ZONE C	
		IBADAN		OYO/OGBOMOSO		IBARAPA/OKE-OGUN	
BUSINESS SECTOR & NATURE OF BUSINESS	REGISTRATION	RENEWAL	REGISTRATION	RENEWAL	REGISTRATION	RENEWAL	
8(iii)	EYE & OPTICAL CLINIC	20,000.00	10,000.00	15,000.00	7,500.00	10,000.00	5,000.00
9	DEPARTMENTAL STORES	250,000.00	200,000.00	150,000.00	75,000.00	50,000.00	25,000.00
10	SUPER MARKETS (MAJOR)	100,000.00	50,000.00	50,000.00	25,000.00	30,000.00	15,000.00
11	AUTOMOBILE DEALERS	50,000.00	30,000.00	50,000.00	30,000.00	50,000.00	30,000.00
12	SPARE PARTS DEALERS	10,000.00	5,000.00	10,000.00	5,000.00	10,000.00	5,000.00
13	MAJOR TRACTOR DEALER	100,000.00	50,000.00	50,000.00	30,000.00	20,000.00	10,000.00
14	MINOR TRACTOR DEALERS	75,000.00	50,000.00	50,000.00	30,000.00	30,000.00	20,000.00
15	BUILDING MATERIALS DEALERS	100,000.00	50,000.00	75,000.00	40,000.00	40,000.00	20,000.00
16	ELECTRONICS SHOPS	100,000.00	50,000.00	50,000.00	30,000.00	20,000.00	10,000.00
17	FURNITURE & HOUSE FITTING	100,000.00	75,000.00	75,000.00	50,000.00	50,000.00	30,000.00
18	MAJOR CEMENT DISTRIBUTORS	100,000.00	50,000.00	50,000.00	25,000.00	20,000.00	10,000.00
19	SMALL CEMENT DISTRIBUTORS	20,000.00	10,000.00	15,000.00	7,500.00	10,000.00	5,000.00
20	COLD ROOMS	100,000.00	50,000.00	50,000.00	25,000.00	30,000.00	15,000.00









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		ZONE A		ZONE B		ZONE C	
		IBADAN		OYO/OGBOMOSO		IBARAPA/OKE-OGUN	
		REGISTRATION	RENEWAL	REGISTRATION	RENEWAL	REGISTRATION	RENEWAL
45	INTERNET SERVICE PROVIDERS	200,000.00	100,000.00	200,000.00	100,000.00	200,000.00	100,000.00
46	PUBLISHING COMPANIES/PRINTING PRES	200,000.00	100,000.00	200,000.00	100,000.00	200,000.00	100,000.00
47	INSURANCE (BROKERS) COMPANIES	200,000.00	100,000.00	200,000.00	100,000.00	200,000.00	100,000.00
48	PROFESSIONAL BODIES/FIRMS	200,000.00	100,000.00	200,000.00	100,000.00	200,000.00	100,000.00
49	AIRLINES SERVICES	2,000,000.00	1,000,000.00	2,000,000.00	1,000,000.00	2,000,000.00	1,000,000.00
50	EATERIES/CANTEENS	100,000.00	50,000.00	50,000.00	25,000.00	30,000.00	20,000.00
51	BAKERY AND CONFECTIONARIES	200,000.00	100,000.00	100,000.00	50,000.00	60,000.00	30,000.00
52	COURIER SERVICES COMPANY	100,000.00	50,000.00	50,000.00	25,000.00	50,000.00	25,000.00
53	PLASTIC INDUSTRY	500,000.00	250,000.00	100,000.00	50,000.00	100,000.00	50,000.00
54	WAREHOUSE	500,000.00	125,000.00	250,000.00	125,000.00	150,000.00	75,000.00
55	RADIO/TELEVISION STATIONS	100,000.00	50,000.00	50,000.00	25,000.00	50,000.00	25,000.00
56	NIGHT CLUB	100,000.00	50,000.00	60,000.00	30,000.00	15,000.00	10,000.00
57	REAL ESTATE	100,000.00	50,000.00	50,000.00	30,000.00	25,000.00	15,000.00
58	BOREHOLE DRILLING COMPANY	50,000.00	25,000.00	30,000.00	20,000.00	15,000.00	10,000.00

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		IBADAN		OYO/OGBOMOSO		IBARAPA/OKE-OGUN	
		REGISTRATION	RENEWAL	REGISTRATION	RENEWAL	REGISTRATION	RENEWAL
59	MAJOR DISTRIBUTOR	100,000.00	50,000.00	50,000.00	30,000.00	25,000.00	150,000.00
60	WAREHOUSE:						
(i)	LARGE	500,000.00	250,000.00	200,000.00	150,000.00	150,000.00	100,000.00
(ii)	MEDIUM	250,000.00	200,000.00	150,000.00	100,000.00	100,000.00	70,000.00
(iii)	SMALL	150,000.00	100,000.00	100,000.00	70,000.00	70,000.00	50,000.00
60	REGISTRATION OF ASSOCIATION OF ARTISANS/TRADERS	100,000.00	50,000.00	100,000.00	50,000.00	100,000.00	50,000.00

**PROFESSIONAL/ BUSINESS PREMISES REGISTRATION WITH OYO STATE BUREAU OF PROCUREMENT**

**A. (i)**

Registration  
N100,000

**Works Contractor (Limited Company)**

Renewal  
N50,000

**(ii)**

Registration  
N50,000

**Works Contractor (Business Enterprises/Ventures)**

Renewal  
N25,000



**PROFESSIONAL/ BUSINESS PREMISES REGISTRATION WITH OYO STATE BUREAU OF PROCUREMENT**

**B.**

Registration  
N50,000

**Supplier's Contractor**

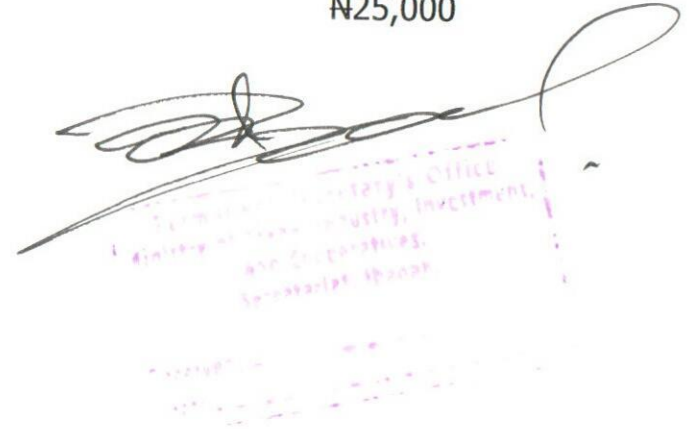
Renewal  
N25,000

**C.**

Registration  
N50,000

**Services Provider Contractor  
(Limited Company)**

Renewal  
N25,000

  
The stamp is rectangular with a dashed border and contains the following text:  
Secretary's Office  
Ministry of Trade, Industry, Investment,  
and Cooperatives  
Akomola, Ibadan